PURCHASE ORDER

MUNICIPALITY OF CABATUAN, ILOILO

Supplier: VENSON'S MARKETING
Address: Jalandoni St., Iloilo City

P.O. No. 2020-11-0267
Date: 10-26-20
Mode of Procurem

Gentelemen:

Please furnish this office the following articles to the terms and conditions contained herein:

Place of Delivery: LGU-Cabatuan, Iloilo
Date of Delivery: 7 working days after reciept of the approve Purchase Order

PR. No.- 2020-10-0778. Office Supplies for Official use of LGU Cabatuan

Item No.	Qty.	Unit	Description		
1	10	rolls	Adding Machine Tape	P 15.00	150.00
2	30	boxes	Staple Wire No. 35	29.00	870.00
3	30	boxes	Paper Clip coated, small	9.00	270.00
4	100	pcs	Plastic Envelope , long	6.00	600.00
5	200	reams	Paper, Multi Purpose Copy 70 gsm (8.5 x 13,	198.00	39,600.00
6	200	reams	Paper, Multi Purpose Copy 70 gsm (8.5 x 11,	175.00	35,000.00
7	90	reams	Paper, Multi Purpose Copy A4 , 70 gsm, sub.	190.00	17,100.00
8	6	boxes	Computer Paper 3 ply, short(Continuous 9	850.00	5,100.00
9	30	pcs	Correction Tape (8m)	17.50	525.00
10	25	pcs	Floor Mats/rugs (cloth)	36.00	900.00
11	50	bottles	Alcohol 70% Isoprophyl, 500ml	120.00	6,000.00
12	20	bottles	Disenfectant, 510 grams	598.00	11,960.00
13	10	pcs	LQ310 Computer Ribbon	165.00	1,650.00
14	15	pcs	Brother Computer Ink (BT6000)	500.00	7,500.00
15	7	pcs	Brother Computer Ink Cyan (BT5000)	500.00	3,500.00
16	7	pcs	Brother Computer Ink Magenta (BT5000)	500.00	3,500.00
17	7	pcs	Brother Computer Ink Yellow (BT5000)	500.00	3,500.00
				Total	137,725.00

[Amount in words] One Hundred Thirty Seven Thousand Seven Hundred Twenty Five Pesos Only

In case of failure to make full delivery with in the time specified above a penalty of one-tenth (1/10) of one percent for every day of delay should be imposed.

Very truly yours,

RONILO O. CASPE
Municipal Mayor
Authorized Official

Conforme:

VENSON'S MARKETING
Signature over printed name
11-18-20
Date

CIAL

Absent
FRANCISCO A. GO
BAC Membe

Repres