



Republic of the Philippines
Province of Iloilo
MUNICIPALITY OF CABATUAN
Tel. No. (033) 522-8530/Telefax No. (033) 522-8940

OFFICE OF THE MUNICIPAL MAYOR

NOTICE TO PROCEED

March 8, 2022

Ms. DOLLY ANNE MASTILERO ZOLUAGA

Owner
VENSON'S MARKETING
44 Jalandoni St., Brgy. Hipodromo
Iloilo City
Tel. No. 337-0780

Madam:

The attached Purchase Order having been approved, notice is hereby given to **VENSON'S MARKETING** that work may commence on the contract: **PR No. 2022-01-0060: Procurement of Consumable Office Supplies for the use of LGU- Cabatuan, Iloilo** effective upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Local Government Unit of Cabatuan, Iloilo**.

Very truly yours,

RONILO O. CASPE
Municipal Mayor

I acknowledge receipt of this Notice on 10 MAR 2022

Name of the Representative of the Bidder: VENSON'S MARKETING

Authorized Signature: 44 JALANDONI ST., ILOILO CIT
TEL NO. 3370780/3378755/5098

VENSON'S MARKETING

Signature over printed name

10 MAR 2022

Date

PURCHASE ORDER

MUNICIPALITY OF CABATUAN, ILOILO

Supplier: **VENSON'S MARKETING**

P.O. No.

2022-03-023

Address: **Jalandoni St., Iloilo City**

Date:

March 7, 2022

Tel no. 337-0780

Mode of Procurement:

Public Bidding

Gentlemen:

February 18, 2022

Please furnish this office the following articles to the terms and conditions contained herein:

Place of Delivery: **Municipal Building, Cabatuan, Iloilo**

Date of Delivery: **20 calendar days upon receipt of approved Notice to proceed**

PR No. 2022-01-0060: **Consumable Office Supplies of LGU-Cabatuan, Iloilo**

Item No	Qty.	Unit		Unit Cost	Total Cost
1	30	pcs	Adding Machine Ribbon	25.00	750.00
2	30	rolls	Adding Machine Tape	15.00	450.00
3	1,000	pcs	Ballpen, black	4.00	4,000.00
4	200	pcs	Ballpen, blue	4.00	800.00
5	40	pcs	Ballpen, Red	4.00	160.00
6	60	pcs	Battery, AA (2's/pack) Energizer	32.00	1,920.00
7	20	rolls	Battery, AAA (2's/pack), Energizer	40.00	800.00
8	5	boxes	Binder Clip black (sml, 25mm, 12's/box)	20.00	100.00
9	5	boxes	Binder Clip black (2", 12's/box)	65.00	325.00
10	50	pcs	Brown Envelope, long (advance)	2.00	100.00
11	50	pcs	Brown Envelope, short (advance)	1.50	75.00
12	10	pcs	Calculator, (12 digits dual), Casio	300.00	3,000.00
13	5	boxes	Carbon Paper (blue, long) Club	595.00	2,975.00
14	30	pcs	Certificate Holder (8.5 x 11")	33.00	990.00
15	10	boxes	Computer Paper 2 ply, long (continuous 9 1/2" x 13", carbonless)	1,000.00	10,000.00
16	10	boxes	Computer Paper 2 ply, long (continuous 9 1/2" x 11", carbonless)	850.00	8,500.00
17	3	boxes	Computer Paper 3 ply, long (continuous 9 1/2" x 13", carbonless)	890.00	2,670.00
18	10	boxes	Computer Paper 3 ply, long (continuous 9 1/2" x 11", carbonless)	740.00	7,400.00
19	2	pcs	Cork Board with Frame (3' x 4')	1,400.00	2,800.00
20	35	pcs	Correction Fluid	17.00	595.00
21	30	pcs	Correction Pen (big), Dong A	24.00	720.00
				Sub-Total	P 49,130.00

[Amount in words]

In case of failure to make full delivery with in the time specified above a penalty of one-tenth (1/10) of one percent for every day of delay should be imposed.

Very truly yours,

RONILO G. CASPE
Municipal Mayor
Authorized Official

Conforme:


VENSON'S MARKETING

Signature over printed name

10 MAR 2022

Date

PURCHASE ORDER

MUNICIPALITY OF CABATUAN, ILOILO

Supplier: **VENSON'S MARKETING**

P.O. No.

2022-03-023

Address: **Jalandoni St., Iloilo City**

Date:

March 7, 2022

Tel no. 337-0780

Mode of Procurement:

Public Bidding

Gentlemen:

February 18, 2022

Please furnish this office the following articles to the terms and conditions contained herein:

Place of Delivery: **Municipal Building, Cabatuan, Iloilo**

Date of Delivery: **20 calendar days upon receipt of approved Notice to proceed**

PR No. 2022-01-0060: **Consumable Office Supplies of LGU-Cabatuan, Iloilo**

Item No	Qty.	Unit		Unit Cost	Total Cost
			sub-total brought forward		49,130.00
22	115	pcs	Correction Tape (5mm x 8m), Dong A	17.00	1,955.00
23	20	pcs	Cutter w/ Blade(big, good quality)	30.00	600.00
24	15	pcs	Eraser (white, combi), Steadler	48.00	720.00
25	10	pcs	Expandable Envelope (long, yellow or orange), advance	15.00	150.00
26	30	pcs	Filing Box/case (4" x 16" x 9.5")	80.00	2,400.00
27	20	pcs	Filing Box/case (6.5" x 16" x 9.5")	98.00	1,960.00
28	100	dozens	Folder (white, long)	54.00	5,400.00
29	5	dozens	Folder (expanded, brown), long	180.00	900.00
30	20	dozens	Folder (expanded, green, long)	132.00	2,640.00
31	25	bottles	Glue (washable, 130ml), elmers	48.00	1,200.00
32	15	bottles	Glue (washable, 40ml), Elmers	30.00	450.00
33	5	boxes	Gun Tucker Staple wire (Type T30)	390.00	1,950.00
34	15	pcs	Highlighter (5 Yellow Green, 5 Yellow, 5 pink) Faber Castle	28.00	420.00
35	500	pcs	Index Card (5" x 8")	0.45	225.00
36	35	pcs	Log Book/Record Book (200 pages), Advantage	44.00	1,540.00
37	40	pcs	Log Book/Record Book (500 pages), Advantage	75.00	3,000.00
38	1,000	pcs	Mailing Envelope (white, short), Advance	0.30	300.00
39	500	pcs	Mailing Envelope (white, long), Advance	0.50	250.00
40	50	rolls	Masking Tape (1'), Murato	13.00	650.00
41	100	reams	Mimeo Paper white wove, long	170.00	17,000.00
42	100	reams	Mimeo Paper white wove, short	140.00	14,000.00
43	400	reams	Multi Purpose Copier Paper, 70 gsm (8.5 x 11, subs. 20) Cactus/Quality	160.00	64,000.00
			Sub-Total	P	170,840.00

[Amount in words] _____

In case of failure to make full delivery with in the time specified above a penalty of one-tenth (1/10) of one percent for every day of delay should be imposed.

Very truly yours,

RONILO G. CASPE
Municipal Mayor
Authorized Official

Conforme:

VENSON'S MARKETING

Signature over printed name

10 MAR 2022

Date

PURCHASE ORDER

MUNICIPALITY OF CABATUAN, ILOILO

Supplier: **VENSON'S MARKETING**

P.O. No.

2022-03-023

Address: **Jalandoni St., Iloilo City**

Date:

March 7, 2022

Tel no. 337-0780

Mode of Procurement:

Public Bidding

Gentlemen:

February 18, 2022

Please furnish this office the following articles to the terms and conditions contained herein:

Place of Delivery: **Municipal Building, Cabatuan, Iloilo**

Date of Delivery: **20 calendar days upon receipt of approved Notice to proceed**

PR No. 2022-01-0060: Consumable Office Supplies of LGU-Cabatuan, Iloilo

Item No	Qty.	Unit		Unit Cost	Total Cost
			sub-total brought forward		170,840.00
44	300	reams	Multi Purpose Copier Paper, 70 gsm (8.5 x 13, subs. 20) Cactus/Quality	185.00	55,500.00
45	20	reams	Multi Purpose Copier Paper, 70 gsm (8.5 x 14, subs. 20) Cactus	215.00	4,300.00
46	75	reams	Multi Purpose Copier Paper, 70 gsm (A4 subs. 20), Cactus	175.00	13,125.00
47	6	reams	Multi Purpose Copier Paper, 70 gsm (A3 subs. 20)	375.00	2,250.00
48	30	reams	Newsprint, long	95.00	2,850.00
49	30	rolls	Packing Tape (2")	28.00	840.00
50	30	boxes	Paper Clip coated, big	18.00	540.00
51	50	boxes	Paper Clip coated, small	9.00	450.00
52	3	boxes	Paper Fastener, Metal (big)	120.00	360.00
53	60	boxes	Paper Fastener, Plastic (good Quality)	28.00	1,680.00
54	3	bottles	Paste Water Well (200 grams), Redstone	36.00	108.00
55	15	dozens	Pencil No. 2, Mongol	60.00	900.00
56	7	dozens	Pentel Pen (broad, black), Pilot	396.00	2,772.00
57	12	pcs	Pentel Pen (broad, blue), Pilot	33.00	396.00
58	6	pcs	Pentel Pen (broad, Red), Pilot	33.00	198.00
59	6	dozens	Pentel Pen (fine, black), Pilot	396.00	2,376.00
60	12	pcs	Pentel Pen (fine, blue), Pilot	33.00	396.00
61	12	pcs	Pentel Pen (fine, red), Pilot	33.00	396.00
62	12	bottles	Pentel Pen Ink (Black), Pilot	75.00	900.00
63	3	bottles	Pentel Pen Ink (Blue), Pilot	75.00	225.00
64	3	packs	Photo Paper, A4 (glossy) 20shots/pack	60.00	180.00
			Sub-Total	P	261,582.00

[Amount in words]

In case of failure to make full delivery with in the time specified above a penalty of one-tenth (1/10) of one percent for every day of delay should be imposed.

Very truly yours,

RONILO P. CASPE
Municipal Mayor
Authorized Official

Conforme:

VENSON'S MARKETING

Signature over printed name

10 MAR 2022

Date

PURCHASE ORDER

MUNICIPALITY OF CABATUAN, ILOILO

Supplier: **VENSON'S MARKETING**

P.O. No.

2022-03-023

Address: **Jalandoni St., Iloilo City**

Date:

March 7, 2022

Tel no. 337-0780

Mode of Procurement:

Public Bidding

Gentlemen:

February 18, 2022

Please furnish this office the following articles to the terms and conditions contained herein:

Place of Delivery: **Municipal Building, Cabatuan, Iloilo**

Date of Delivery: **20 calendar days upon receipt of approved Notice to proceed**

PR No. 2022-01-0060: **Consumable Office Supplies of LGU-Cabatuan, Iloilo**

Item No	Qty.	Unit		Unit Cost	Total Cost
			sub-total brought forward		261,582.00
65	300	pcs	Plastic Envelope (23cm x 17 cm)	15.00	4,500.00
66	250	pcs	Plastic Envelope w/ button	8.00	2,000.00
67	5	pads	Post It paper (76mm x 76mm), Joy	16.00	80.00
68	6	pads	Post It paper (38mm x 51mm), Joy	9.00	54.00
69	5	unit	Puncher (heavy duty), 2 holes, Wells	150.00	750.00
70	5	pcads	RER	25.00	125.00
71	20	boxes	Rubber Band (big, 350 grams), Arrow	145.00	2,900.00
72	20	boxes	Rubber Band (small, stripe), Arrow	20.00	400.00
73	15	pcs	Ruler, 12" transparent	6.00	90.00
74	15	rolls	Scissors (6") stainless, Master	36.00	540.00
75	50	rolls	Scotch Tape (1") transparent	13.00	650.00
76	10	rolls	Scotch Tape (2")	26.00	260.00
77	25	pcs	Sign Pen (0.5, black), My Gel	19.50	487.50
78	15	pcs	Sign Pen (0.7, black), My Gel	19.50	292.50
79	12	pcs	Sign Pen (0.5, blue) My Gel	19.50	234.00
80	20	pcs	Sign Pen Refill (0.5, black) My Gel	16.00	320.00
81	5	pcs	Stamping Pad (purple, 4 x 2.7 inches), Joy	45.00	225.00
82	20	bottles	Stamping Pad Ink (black), Joy	19.00	380.00
83	10	bottles	Stamping Pad Ink (blue), Joy	19.00	190.00
84	40	boxes	Staple Wire No. 10	5.00	200.00
85	90	boxes	Staple Wire No. 35	26.00	2,340.00
86	30	pcs	Stapler No. 10	60.00	1,800.00
87	50	pcs	Stapler No. 35 w/ remover	120.00	6,000.00
			Sub-Total	P	286,400.00

[Amount in words]

In case of failure to make full delivery with in the time specified above a penalty of one-tenth (1/10) of one percent for every day of delay should be imposed.

Very truly yours,

RONILO O. CASPE
Municipal Mayor
Authorized Official

Conforme:


VENSON'S MARKETING

Signature over printed name

10 MAR 2022

Date

PURCHASE ORDER

MUNICIPALITY OF CABATUAN, ILOILO

Supplier: **VENSON'S MARKETING**

P.O. No.

2022-03-023

Address: **Jalandoni St., Iloilo City**

Date:

March 7, 2022

Tel no. 337-0780

Mode of Procurement:

Public Bidding

Gentlemen:

February 18, 2022

Please furnish this office the following articles to the terms and conditions contained herein:

Place of Delivery: **Municipal Building, Cabatuan, Iloilo**

Date of Delivery: **20 calendar days upon receipt of approved Notice to proceed**

PR No. 2022-01-0060: **Consumable Office Supplies of LGU-Cabatuan, Iloilo**

Item No	Qty.	Unit		Unit Cost	Total Cost
			sub-total brought forward		286,400.00
88	1	pcs	White Board , 2' x 3'	650.00	650.00
89	4	dozens	White Board Pen (black), pilot	624.00	2,496.00
90	5	pcs	White Board Pen (red), pilot	52.00	260.00
91	2	bottles	White Board Pen Ink (black), pilot	100.00	200.00
92	120	boxes	Surgical Face Mask (50's, disposable)	60.00	7,200.00
93	30	cans	Air Freshener, gel (180 grams)	120.00	3,600.00
94	55	bottles	Air Freshener (500ml), Glade	198.00	10,890.00
95	200	bottles	Alcohol 70% Isoprophyl	90.00	18,000.00
96	40	pcs	Soft Broom	145.00	5,800.00
97	30	cans	Car Air freshener (180 grams) Glade or its equivalent	208.00	6,240.00
98	6	dozens	Deodorizer , small (albatros)	66.00	396.00
99	10	pcs	Dipper (plastic)	25.00	250.00
100	50	bottles	Dishwashing Liquid, 500ml Antibacterial	34.00	1,700.00
101	25	cups	Dishwashing Paste , 400 grams, Antibacterial (Axion)	47.75	1,193.75
102	65	bottles	Disinfectant Spray (510 grams) (Lysol)	650.00	42,250.00
103	12	pcs	Dust Pan (big), plastic	45.00	540.00
104	50	pcs	Doormat (cloth)	36.00	1,800.00
105	50	pcs	Fabric Conditioner, 24ml (Downy)	69.00	3,450.00
106	6	pcs	Floor Brush w/ handle, nylon bristles	160.00	960.00
107	15	pcs	Floor Mop w/ handle, w/ mop cloth	175.00	2,625.00
108	20	rolls	Garbage Bag, black, xlarge (10's/roll)	60.00	1,200.00
109	20	rolls	Garbage Bag, black, large (10's/roll)	45.00	900.00
			Sub-Total		399,000.75

[Amount in words] _____

In case of failure to make full delivery with in the time specified above a penalty of one-tenth (1/10) of one percent for every day of delay should be imposed.

Very truly yours,

RONILO G. CASPE
Municipal Mayor
Authorized Official

Conforme:


VENSON'S MARKETING

Signature over printed name

11 0 MAR 2022

Date

PURCHASE ORDER

MUNICIPALITY OF CABATUAN, ILOILO

Supplier: **VENSON'S MARKETING**
 Address: **Jalandoni St., Iloilo City**
Tel no. 337-0780

P.O. No. **2022-03-023**
 Date: **March 7, 2022**
 Mode of Procurement: **Public Bidding**
February 18, 2022

Gentlemen:

Please furnish this office the following articles to the terms and conditions contained herein:

Place of Delivery: **Municipal Building, Cabatuan, Iloilo**
 Date of Delivery: **20 calendar days upon receipt of approved Notice to proceed**
PR No. 2022-01-0060: Consumable Office Supplies of LGU-Cabatuan, Iloilo

Item No	Qty.	Unit		Unit Cost	Total Cost
			sub-total brought forward		399,000.75
110	20	rolls	Garbage Bag, black, med (10's/roll)	30.00	600.00
111	10	rolls	Garbage Bag, black, small (10's/roll)	25.00	250.00
112	10	pcs	Garbage Bin (Plastic), sml	50.00	500.00
113	10	pcs	Garbage Bin (Plastic), med	155.00	1,550.00
114	40	bottles	Glass Cleaner, spray (500ml), Zim	136.00	5,440.00
115	40	bottles	Insect Spray (water base) 510ml , Baygon	396.00	15,840.00
116	30	bottles	Liquid bleach (1000ml), Zonrox	44.00	1,320.00
117	45	bottles	Liquid bleach (500ml), Zonrox	24.50	1,102.50
118	50	bottles	Muriatic Acid, 500ml	44.00	2,200.00
119	20	pcs	Pail, 6 liters	49.00	980.00
120	45	dozens	Powder Detergent (35 grams), Tide	75.00	3,375.00
121	10	pcs	Rubber Mat (black)	160.00	1,600.00
122	20	pcs	Sack	11.00	220.00
123	15	pcs	Scrub Pad (scotch Brite)	16.00	240.00
124	15	packs	Toilet Paper (2 ply, 4 rolls/pack), Femme	48.00	720.00
125	20	pcs	Toilet bowl Brush (plastic handle)	45.00	900.00
126	90	bottles	Toilet bowl Cleaner (500ml), tuff	205.00	18,450.00
127	10	bottle	Toilet Rubber Pump w/ Wood Handle	58.50	585.00
128	5	units	Tornado with mop (Home Gallery)	1,200.00	6,000.00
129	5	pcs	Wipe Out Wax Cleaner	84.00	420.00
				Grand Total	P 461,293.25

[Amount in words] **Four Hundred Sixty One Thousand Two Hundred Ninety Three Pesos & 25/100**

In case of failure to make full delivery with in the time specified above a penalty of one-tenth (1/10) of one percent for every day of delay should be imposed.

Very truly yours,


RONILO C. CASPE
 Municipal Mayor
 Authorized Official

Conforme:



VENSON'S MARKETING
 Signature over printed name
10 MAR 2022

 Date